UNIVERSITY OF CALCUTTA

PROF (DR). SWAPNA BANERJEE
DIRECTOR, IQAC

DEAN, Faculty Council for Post-Graduate
Studies in Education, Journalism & Library
& Information Science (Acting)

Respected all,

As directed, you are invited in an offline meeting to be held on 12.04.22 at 2p.m. in the 8th floor of Centenary Building, College Street campus. The meeting is organised by the Internal Quality Assurance Cell (IQAC), C.U. The meeting will be presided over by Hon'ble Pro.VC (Academic). Your presence is earnestly solicited.

The HOD may also send their representative to attend the meeting in his or her absentia.

Agenda of the meeting:

1. Processing and submission of AQAR, C.U.
2. Holding a seminar on Academic and Administrative Audit (AAA) and AQAR, organised by IQAC, C.U in collaboration with Ramakrishna Mission Vidyamandir.
3. Feedback form related to AQAR
4. Alumni related matters
5. Miscellaneous.

Thank you.
Sincerely yours,

Prof.Swapna Banerjee, Msc, Mlibsc., Ph.D
Director, IQAC

11.4.2022

DIRECTOR
Internal Quality Assurance Cell
(IQAC)
University of Calcutta

Resolution of the meeting of IQAC held on 12.04.2022

An offline meeting was held on 12.04.2022 at 2p.m in the 8th floor of Centenary building of College St. campus. The meeting was organized by the Internal Quality Assurance Cell, University of Calcutta. The Hon'ble Pro V.C. (Academic) presided over the meeting.

There were 5 agenda of the meeting.

1. Agenda no 1:- Processing and submission of AQAR. – Hon'ble Pro V.C. (Academic) queried about the status of feeling up AQAR form & its submission in the IQAC. It was found that 25 Depts. have not submitted the IQAC forma till now, 15 Depts. have agreed to send their data by the end of this month.
   Resolved that the pending data related to AQAR of the different Departments be sent to the IQAC by the end of this month.
2. Agenda no 2:- It was resolved that a seminar on Academic and Administrative audit (AAA) and AQAR be held on 5th May, in collaboration with Ramkrishna Mission Vidyamandir, and all HODS & Administrative officers be invited to take part in the seminar.
3. Agenda no 3:- A suggestion regarding centralised feedback form of student was put forward by the representatives of the various departments. It was resolved that individual Departments would work on their own feedback forms, and also a Centralised feedback form would be created and distributed to the Departments.
4. Agenda no 4:- It was resolved that if there was no Alumni Association in any Dept., it has to be formed in the shortest time possible.
5. Agenda no 5:-Miscellaneous – Various H.O.D.s of different Depts. pointed out at the development of infrastructure in the campus, in their respective buildings, and also pointed out at the lack of sufficient number of teachers & technical staffs in the Depts. Deans of respective faculties pointed out that value based data of high quality should be submitted in the AQAR format to the IQAC, and stressed on active cooperation of HOD and other teachers in arriving at the quality result in the forthcoming NAAC visit.

The meeting ended with the vote of thanks.