

UNIVERSITY OF CALCUTTA



No. PVC (B.A & F) / Memorandum /
advance / 08

Dated: 15/05/2015

MEMORANDUM

It is hereby notified for all concerned that the procedures regarding giving advances will henceforth be as follows:

(1) For Advance from B.I. heads:

The Heads of the Departments will be permitted to have two advances against each B.I. Head of the University Budget. Utilization papers for the first advance should be submitted within fifteen days of the end of the sixth month upon which the next advance may be sanctioned.

(2) For Advance from Respective Project heads:

Advance can be sanctioned if there is only one advance pending adjustment and utilization papers for other advances have been submitted at the time of seeking fresh advance. In other words the third advance may be sanctioned after adjustment of the first advance.

This memorandum is issued in compliance with and terms of the resolution of the Syndicate on this subject on 14.05.2015.

Sonali Chakravarti Banerjee

Pro V.C. (B.A & F)

University of Calcutta

UNIVERSITY OF CALCUTTA



CIRCULAR

No. Pvc(B.A & F)/M.Phil and Ph.D
Advance

Dated: 15/05/2015

It is hereby notified for all the concerned that the Conveners of M.Phil and Ph.D. Committees who have attained superannuation age of sixty years may not be permitted to take any advance for running the affairs of the M.Phil and Ph.D. Committees.

Sub

15.5.2015

Pro V.C. (B.A & F)
University of Calcutta