



UNIVERSITY OF CALCUTTA

MEMORANDUM

Dated: 03.07.2020

All the Pensioners of University of Calcutta those who have submitted their proposal of investment for FY 2019-20, to get relief from Income Tax but have not submitted their documentary evidences to the IT Cell before lockdown period, are requested to fill up the following format duly signed (full Signature) and then scan the filled format and send to tdscell.cu@gmail.com on or before 19.07.2020. This action is required due to closure of office in view of Covid-19 pandemic.

The authority has full right to verify the documents as and when required and the concerned employee would be liable to produce original and/or self attested photocopies of documentary evidences in the I.T.Cell, Audit & Accounts Department.

Abin K...

Accounts Officer University
of Calcutta.

I hereby declare with my full knowledge and belief that the following amount has been invested by me during the period of 1st April,2019 to 31st March,2020, and from 01.04.2020 to 30.06.20 (as relaxation given by the Govt. for lockdown situation) for getting relief from Income tax for the Financial Year 2019-20.

Emp. ID: _____ PAN: _____ Name: _____

PARTICULARS OF INVESTMENT	PAYMENT BETWEEN 1.4.19 TO 31.03.2020	PAYMENT BETWEEN 1.4.2020 TO 31.07.2020	TOTAL CLAIM (A+B)
	A	B	
1. NSC			
2. LIC PREMIUM PAID			
3. PPF DEPOSIT			
4. LIC PENSION FUND PREMIUM PAID			
5. UNIT LINKED PENSION PREMIUM PAID			
6. POSTAL LIFE INSURANCE PREMIUM PAID			
7. E.L.S.S. MUTUAL FUND DEPOSIT			
8. TUITION FEES PAID			
9. TAX SAVING TERM DEPOSIT WITH BANK/ P.O.			

PARTICULARS OF INVESTMENT	PAYMENT BETWEEN 1.4.19 TO 31.03.2020	PAYMENT BETWEEN 1.4.2020 TO 31.07.2020	TOTAL CLAIM (A+B)
10. SUKANYA SAMRIDDHI Yojana for Girl Child			
11. NATIONAL PENSION SCHEME (MAX: 50000/-)			
12. PREMIUM FOR MEDICLAIM POLICY			
13. PREMIUM FOR MEDICLAIM POLICY FOR DEPENDENT PARENTS			
14. OTHERS (IF ANY, PLEASE SPECIFY)			

15. Deduction for HBL:

- a) From Calcutta University: Principal: ` _____ b) Interest: ` _____
- b) From C.U. Co-operative Society: Principal: ` _____ b) Interest: ` _____
- c) From Other funding Agency: Principal: ` _____ b) Interest: ` _____

Declaration

I hereby solemnly declare that I have no objection if the D.D.O. of Calcutta University deduct appropriate tax from my salary/pension of any available month of 2020 along with interest of 1.5% per month as arrear tax for F.Y. 2019-20 in case of my failure to submit the copies of documents as mentioned above..

Full Signature of the Pensioner with date

Last Date of Submission 19/07/2020