



**Memo No. :I.A./790/Departmental Audit Information**

**Dated : 28.04.2022**

This is hereby informed to the “Head of the Department” of all the Academic and Administrative departments of University of Calcutta, that the “Departmental Audit Query” form for the financial year 2021-2022 has been uploaded in Calcutta University website. After properly filling up the form, mail the soft copy (only as *MS-Word* file, no Scan or PDF copy) to official Email-ID ([cu.aa.ia.2016@gmail.com](mailto:cu.aa.ia.2016@gmail.com)) of Internal Audit Section before the stipulated date i.e. **15<sup>th</sup> June, 2022**.

This is for further information that in view of the continuing Covid-19 pandemic situation, the job of physical verification by the internal audit staff, for the period under audit, will depend upon the prevailing conditions and all concerned will be intimated accordingly.

Sd/-

Internal Auditor, C.U.