



## UNIVERSITY OF CALCUTTA

Memo No. : A/S/299/GMI

Dated:29.11.2017

### MEMORANDUM

In continuation to this office Memo No. A/S/247/GMI dated 29.11.2016; it is notified for general information of the Teachers, Officers and Non-teaching Employees of the University, that the Group Mediclaim Insurance Scheme is being continued with The Oriental Insurance Co. Ltd., Corporate Business Unit, Kolkata for the year 2017. The Premium Chart and salient features of benefits are enclosed herewith.

Those who are interested to join the scheme may submit the prescribed application form duly filled in and signed, along with two copies of stamp size photographs for self and each dependents with full name on the back side of such photographs and an attested copy of age proof before the Audit & Accounts Department, 4<sup>th</sup> Floor, Centenary Building, with effect from **1<sup>st</sup> December to 20<sup>th</sup> December, 2017.**

Existing members who desire to include more dependents with them as per the existing provisions may do so within the stipulated period mentioned above. However the age of every new entrant should be within sixty years. The Policy Coverage will be available from one lakh to ten lakh with provision for other slabs at intervals of Rupees fifty thousand.

All Heads of the Departments and Secretaries of the concerned Faculty Councils are requested to give wide publicity regarding the matter, so that interested persons from the above categories can deposit the premium amount within the stipulated period as mentioned above during cash hours.

**Accounts Officer**  
**University of Calcutta**