

**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY
INSTITUTE OF JUTE TECHNOLOGY
35, BALLYGUNGE CIRCULAR ROAD
KOLKATA – 700 019**

REGULATIONS AND SYLLABUS FOR ONE MONTH VOCATIONAL WORKERS' TRAINING COURSE IN SIX MODULES FOR JUTE SECTOR FOR THE FOLLOWING MODULES:

(i) Weaving Sirdar training, (ii) Shuttleless Weaving (iii) Work Shop Practices and General Maintenance , (iv) Electrical Maintenance and Energy Conservation, (v) Fine Yarn and Blended Jute Yarn / Product Manufacture (vi) HRD Training on Motivation and Behavioral aspects

1. Vocational workers training courses under ISDS project pilot phase (1st phase) for ten modules 1. Selection and Batching 2. Carding 3. Drawing 4. Spinning & Twisting 5. Winding 6. Beaming & Sizing 7. Weaving 8. Weaving 9. Mill Side Maintenance 10. Factory Side Maintenance, approved by CU by CSR / 62/11 dated 14.11.11 will continue as it is, in 2nd phase of this ISDS project however another new six modules are being introduced w.e.f.1.11.14.
2. The above said six modules of one month duration Short term Vocational Workers' Training Certificate Course in (i) Weaving Sirdar training, (ii) Shuttleless Weaving (iii) Work Shop Practices and General Maintenance , (iv) Electrical Maintenance and Energy Conservation, (v) Fine Yarn and Blended Jute Yarn / Product Manufacture (vi) HRD Training on Motivation and Behavioral aspects shall be conducted under ISDS project scheme either at the Department of Jute and Fibre Technology, Institute of Jute Technology, University of Calcutta and at Training centres created by this department in collaboration with different Jute mills/ Training Institutes /Jute organisations etc.. The duration of the course is 150 hrs or one month (5 – 6 days per week x4 = 22 to 24 days + 2 days extra for examination) and shall be held twice or thrice in every academic session, as per demand of the above courses in jute sector.
3. There is no qualification and age bar for getting admitted in these six modules of vocational six workers training courses. However, candidates able to read and write or passed in Class VIII level will be preferred. The total number of seats for all the said six modules of Vocational Workers' training certificate courses is ordinarily 30 - 33, however it may be reduced or extended. The candidates sponsored / nominated by the Jute Mills and jute related organisations will be preferred. Also, SC / ST / OBC candidates will be preferred. However, there will be also direct admission of non-sponsored candidates. Candidates will be admitted on first cum first serve basis but as per particular selection procedure and guideline.
4. The candidates completing one month certificate course in any one of the above said six modules will be evaluated by oral examination for theoretical paper (one paper in each module) and by practical job work for practical paper (one paper per module) for awarding certificate of completion of Vocational Workers' training Course in all the six modules. There will be no Pass/ Fail system in these courses, however there will be an evaluation system awarding Grade –A and Grade –B , where Grade A means excellent performance having 70% and above competency for the particular job and Grade B means 50% and above competency level. Candidates below 50% competency level need repeat training of one week to earn the higher level of competency to evaluate again. Repeat failure after three chances will be declared as unsuccessful candidate, for all the modules.

5. Notification for admission for the candidates will be done through website/wide circulation by leaflet/awareness camp by mill centre or by notification to different jute mills and jute organisations.
6. All the above six modules of the said Vocational Workers Training Courses are subdivided in two parts i.e. one part for Theoretical understanding and another part for practical job work and skill development in particular job for particular section in jute processing and maintenance.
7. A candidate shall be eligible for the evaluation subject to hear she attend regular classes at the Training centre for at least 70% of the total class held during the period of one month Training .
8. A candidate for each of these six Modules of Vocational Workers Training Course shall be evaluated in both the theoretical and practical subjects as stated in detailed syllabus contained therein for each module. The examination will be conducted by concern internal Teacher/Trainer and Evaluator/ Project Officer etc. in presence of one representative of Mill or other training organisations.
9. The candidate who will be awarded the Certificate for completion in regard to any module of the said courses out of the said six module of vocational workers' training courses shall be awarded the a Certificate in the following format:

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INSTITUTE OF JUTE TECHNOLOGY
UNIVERSITY OF CALCUTTA
35, Ballygunge Circular Road, Kolkata: 700019**

CERTIFICATE

*This is to certify that Shri / Smt _____
Daughter / Son of _____ has completed
the one month duration Vocational Workers Training Certificate Course in
particular module (_____) held between — to — — at the training
Centre (_____) Under ISDS Project in the year
_____ and obtained _____ Grade.*

Project Coordinators, ISDS Project Head of the Department

The schedule of papers and distribution of marks in the vocational workers training Courses are

Subject	Weightage
Theoretical Papers	
Paper - 1 Theoretical paper for each module as detailed in the syllabus	30%
Paper – 2 Practical paper for each module as detailed in the syllabus	70%