



UNIVERSITY OF CALCUTTA
Senate House, 87/1, College Street, Kolkata – 700 073

Prof. (Dr.) Debasis Das
Registrar

Phone : 033-2219-0092
E-Mail : registrar@caluniv.ac.in

Ref: No. : R /628/2020

Date: 13.11.2020

Registration Process for Postgraduate and Professional Courses (2020-21)

To initiate Registration Process in this pandemic situation, the colleges affiliated to this University along with all PG departments are requested to make provisions such that the information needed for 'Registration'.

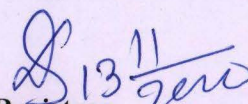
Students not having CU Registration and also students who have already registered with this University wish to take admission in new course(s) migrated in from other University, wish to Revalidate his/her previous Registration, shall fill-up all the fields of Registration Form as designed by the University (on the University portal) with all the relevant information(s). The scanned copies of the self-attested testimonials of the student, such as, (1) Marksheet of previous qualifying Examination (2) Age proof certificate, (3) Caste certificate, if any, issued by the competent authority, (4) PWD certificate, if any, issued by the competent authority, (5) BPL certificate, if any, issued by the competent authority, (6) Migration certificate, if required, (7) Equivalence certificate, if required, (8) CU Registration certificate, if already Registered, and (9) digitized photograph and (10) digitized signature are also to be uploaded.

Downloaded Registration Form, auto populated with all relevant information along with digitized photo and signature, and authentication (as noted below) of the Director / Secretary Faculty Council / Principal/ Teacher-in-Charge / Officer-in-Charge / Vice-Principal of the concerned institutions with seal. The said downloaded Registration Form from Registration Portal along with Student's Registration Fees details and Students' Fees Receipt(s), Migration Certificate, Equivalence Certificate (if any) are to be sent to the concerned department through email: pgdoc20@caluniv.ac.in in (.zip/.rar format) under respective college/department name positively.

N.B.:

- Digital authentication means, digitally uploading scanned image (in.jpg/.png format) of the Secretary Faculty Council / Principal /Teacher-in-Charge /Officer-in-Charge / Vice-Principal of the concerned College's/departments with designation in the appropriate space
- Hard copies of Registration Form along with Student's Fees receipt & Fees detail(s) are to be send to the office of the Registrar, University of Calcutta, 87/1, College Street, Kolkata-700073 as and when required by the C.U. with original Migration Certificate and documents for verification. Considering present pandemic situation the date for sending hard copies shall be notified later depending upon restoration of normalcy.
- **If any false statement or discrepancy found in Students' information either it is by online/offline verification, said student's Registration with this University should be treated as cancelled.**
- **Uploading Process for this session 2020-21, should be followed in same manner as it was done in the last year i.e. 2019-20.**

Co-operation from all concerned will be highly appreciated.


13/11/2020
Registrar