University of Calcutta
87/1, College Street, Kolkata-700073

Ref. No. : Est./2337/39A   Date : 01.03.2019

Applications are invited for the post of Officer of Placement and Training (Unreserved Post) in the Pay Band scale Rs. 15,600/- – 39,100/-; Grade Pay Rs. 8,000/- with other admissible allowances. Requisite qualifications are given below:

a. Essential Qualification :

   i.   Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.

   ii. Minimum of 7 years' experience in the supervisory capacity in an organization engaged in production or in teaching in a recognized Institute of Post Graduate Learning.

   iii. Age not below 35 years. Relaxable in the case of exceptionally qualified candidates.

b. Desirable Qualification :

   i.   Experience in major Industrial capacity in India particularly in West Bengal

                                             OR

   Experience in marketing or sales activities of a public sector organisation.

Applications (7 copies) and signed synopsis 7 copies in prescribed form to be downloaded from the University website at www.caluniv.ac.in.

Application Fees :
Fees for General Candidates - Rs. 200/-
For OBC-A & OBC-B & PH Candidates - Rs. 80/-
Fees for SC & ST Candidates - NIL

Payment is be made by bank draft in favour of University of Calcutta.

Caste certificates issued by the authorities of other state shall not be acceptable in the state of West Bengal. Candidates belonging to OBC-A & OBC-B categories must submit a re-validated certificate (non-creamy layer) issued by the Competent Authority as prescribed under the Act for confirmation of their non-creamy layer status.

Relaxation of age, marks and other criteria : As per updated rules of the Government of West Bengal.

University of Calcutta

87/1, College Street, Kolkata-700073

Duly filled in applications must reach the office of the Vice-Chancellor, University of Calcutta, Darbhanga Building (1st floor), 87/1 College Street, Kolkata – 700073 within 01/04/2019.

The envelope containing Application should bear the Advertisement No. and the name of the Post.

Deputy Registrar (Acting)
University of Calcutta