

## UNIVERSITY OF CALCUTTA SENATE HOUSE, 87/1 COLLEGE STREET, KOLKATA – 700 073

**PROFESSOR DEBASIS DAS** M. Sc.(Chemistry), Ph. D. **REGISTRAR** registrar@caluniv.ac.in Phone : 033-2219-0092

31 March, 2020

My dear colleagues and students, University of Calcutta

Dear all,

I take this opportunity to inform you that the, Higher Education Department, Government of West Bengal has requested the University to compile information regarding donation made by the employees and students of the University to the West Bengal State Emergency Relief Fund.

In this view, may I request you to kindly send me a copy of the receipt of the donation in my e-mail ID, <u>registrar@caluniv.ac.in</u> which would be helpful for us to compile the report.

Your reply should reach within 7th April, 2020.

Yours sincerely,

Registrar University of Calcutta