



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING TENDER**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.T. No</b>	:	<b>Eng/CT-150/22 - 23</b>	<b>Date :31.05.2022</b>
2.	<b>Name of Work</b>	:	<b>RENOVATION WORKS IN THE LABORATORY OF Dr. SOUMITRA PAUL ( ROOM NO. 314 ) IN BOTANY DEPARTMENT, AT BALLYGUNGE SCIENCE COLLEGE, 35 , B. C. ROAD, KOLKATA - 19.</b>	
3.	<b>Estimated Cost put to Tender</b>	:-	<b>RS. 265439.00 including cost of GST @ 18%</b>	
4.	<b>Earnest Money Deposit (EMD)</b>	:-	A sum of <b>Rs.5200.00 (Rupees Five thousand and two hundred only)</b> in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated as cancelled. Exemption of EMD is not allowed.	
5.	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.	
6.	<b>Time of completion</b>	:-	45 Days .	
7.	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License, GST & PAN and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper. Failing to produce original documents, the tender will be rejected.  The participant bidder must submit the following documents in sealed envelope in the tender box kept at the <b>Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender.</b> <ol style="list-style-type: none"><li>1. NIT documents duly filled and signed by the intending bidder.</li><li>2. Bank Draft for EMD in favour of the University of Calcutta.</li><li>3. Self-attested copy of Valid trade License , GST &amp; Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years.</li><li>4. Issued paper with application must be enclosed in scaled envelope.</li></ol> <b>Application through postal service or courier service is not accepted</b>	
8.	<b>Date of Submission of Application</b>	:	On 02/06/2022 from 11 am to 4 pm (Must contain above mentioned. Documents.) The application duly signed by Engineer CU should be enclosed with tender documents	
9.	<b>Date of issue of tender paper</b>	:	TO BE DOWNLOADED FROM WEBSITE. (www. caluniv.ac.in)	
9.	<b>Date and Time of tender Submission</b>	:-	<b>Dully filled and signed tender/quotation to be submitted on 07/06/2022 from 11 am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer</b>	
10.	<b>Date and Time of Tender Opening</b>	:-	<b>At or after 3.00 PM 07/06/2022 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.</b>	

**N.B:**

- (i) N.I.T /NIQ no, Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.  
(ii) The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



## UNIVERSITY OF CALCUTTA

**N. I.T. NO. : Eng/CT-150/22 - 23**

**Date :31.05.2022**

**Name of Work :RENOVATION WORKS IN THE LABORATORY OF Dr. SOUMITRA PAUL ( ROOM NO. 314 )IN BOTANY DEPARTMENT, AT BALLYGUNGE SCIENCE COLLEGE, 35 , B. C. ROAD, KOLKATA - 19.**

**Estimated cost Put to Tender:- 265439.00 including GST @ 18%**

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:- ..... (in figure and words)**

**Signature of the Agency with date & stamp:-**



## UNIVERSITY OF CALCUTTA

**N. I.Q No : Eng/CT-150/22 - 23**

**Date :31.05.2022**

### TENDER AND CONTRACT FOR WORK

#### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.
5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value .

6. **Earnest Money Deposit**A sum of 2(Two) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.
7. **Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @10% of the Tendered amount from his/her Running /final bill.
8. **Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.
9. **Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.
10. **Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.
11. **Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.
12. **Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.
13. **Returned of Security Deposit:** The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.
14. **EMD and Additional Performance security (If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23.Defects & liability Period :-The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

**Signature of the Agency with date &stamp:-**

**PRICE SCHEDULE FOR RENOVATION WORKS IN THE LABORATORY OF Dr. SOUMITRA PAUL ( ROOM NO. 314 ) IN BOTANY DEPARTMENT, AT BALLYGUNGE SCIENCE COLLEGE, 35 , B. C. ROAD, KOLKATA - 19.**

Sl. No.	Description of works	Unit	Rate	Quantity	Amount
1	Supplying solid flush type doors of deluxe decorative (both side) quality, conforming to I:S 2202 timber frame consisting of top and bottom rail and side styles of well seasoned timber 65mm wide each and the entire frame fitted with 27.5mm wide battens places both ways in order to made the door of solid core and internal lipping with teak, mahogany or rose wood approved decorative veneers using phenol formaldehyde as glue etc. complete, including fitting, fixing the shutters in position but excluding the cost of hinges and other fittings in ground floor: / 35 mm thick shutter/ single leaf	sqm.	3955	2.52	9966.6
2	Anodised aluminium tower bolt of approved quality manufacturer from extruded section conforming to IS 204/74 fitted and fixed with cadmium plated screws. / 225mm long x 12 mm dia. Bolt.	each	144	2	288
3	Anodised aluminium butt hinges approved quality manufactured from extruded section conforming to IS 205/66 fitted and fixed with cadmium plated screws. / 125x63x4.0mm	each	108	8	864
4	Anodised aluminium D-type handle of approved quality manufactured from extruded section conforming to IS 230/72 fitted and fixed complete. / 150mm grip x 12mm dia rod.	each	111	2	222
5	Brass hasp bolt of approved quality fitted and fixed complete with 16 mm dia. Rod with centre bolt and round fitting. / 300 mm long	each	657	1	657
6	Hydraulic door closer of Godrej make fitted fixed complete. (Medium type)	each	1665	2	3330
7	Supplying, fitting and fixing of boiling water proof ply conforming to IS 710:1977 bonded with phenol formaldehyde synthetic resin of approved make and brand fitted and fixed as per design and approval of EIC ( excluding cost of supporting frame work and teak wood batten/ lipping) / a. (6 mm ply. / 8.5x3x1.0+ 8.5x1.2x2 = 45.90	Sqm	1122	45.90	45777.6
	ii. 19 mm thick	sqm.	2420	7.5	18150
8	Supplying, fitting and fixing decorative lamination conforming to IS: 2046:1995 as per approved make and brand finish and thickness with fitting, fixing the same on particle board/ ply with recommended / approved adhesive with proper clipping the sides for better attachment as per direction of EIC. / 1.0 mm thickness /	sqm	688	60.90	33230.4
9	Supplying of wooden laboratory table made of 19 mm thick block board, top side, cover, drawer, self etc. cover complete and shutter made of 19 mm ply, with reagent rack as per drawing and design of EIC. Including cost of all materials, fitting complete ( Table size 7'x4'x3' ht.)	sqft.	1750	28	49000
10	Supplying, fitting & fixing granite slab 15mm to 18mm thick in floor, lobby, stair, landing and treads etc. over 20mm (avg) thick base of cement mortar (1:2) laid with white cement slurry @ 4.40Kg per Square meter before placing of granite and jointed with white cement slurry @ 2.0 Kg per square meter with necessary pigments and complete as per direction of Engineer-in-charge including cost of all materials, labours, curing and roughening of concrete surface complete. Area of each Granite slab above 1.0 Square meter /	Sqm	3013	5.5	16571.5

11	Supplying of working table made of 19 mm ply of ISI standard quality top finished with 1 mm thick lamination back side cover with 6 mm ply, front shutter with 19 mm ply, lamination, inside rack etc. complete as per drawing of EIC. Ht. of table 3', ( size : 10' x 22"x 2.5'(h)	rft	1750	10	17500
12	Supplying of Steel chair ( half back rest and fixed type)of Standard make and brand.	each	3750	4	15000
				Total	224948.10
				Add GST @ 18 %	40490.66
				<b>Total</b>	<b>265438.76</b>

**Name of the Agency:**

**Address of the Agency:**

**Percentage (%) coated by the Agency with date and stamp.**

..... **(%) Below / At Par / Above**