



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng /EQ- 245/ 21-22. Dated - 30-12-2021
2.	Name of Work	:	BOQ for Procurement of essential electrical items exclusively for the use in the Alipore Library Building , C.U Alipore Campus. Kolkata - 700027
3.	Estimated Cost put to Tender	:-	NIL
4.	Earnest Money	:-	A sum of 2% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills. EMD is not exempted in any case.
5.	Time of completion	:-	15 Days.
6.	Eligibility Criteria and Documents to be submitted along with Application.	:-	Valid trade License , GST, PAN and credential certificate for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three (3) financial years in Government /Government Undertaking or University of Calcutta. Original documents may be asked for verification of technical checking on the date of issuing tender paper. Failing to produce original documents, the tender will be rejected. The participant bidder must submit the following documents in sealed envelope in the tender box kept at the Office of the Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 in the last date of submission of the tender. 1. NIT documents duly filled and signed by the intending bidder. 2. Bank Draft for EMD in favour of the University of Calcutta. 3. Self-attested copy of Valid trade License , GST & Pan and credentials for satisfactory completion certificate of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years. 4. <b>Application through postal service or courier service is not accepted.</b>
7.	Last date of receipt of application for tender	:-	03.01.2022 (From 11 am to 4 pm) (Must contain above mentioned documents). Any other date for application will not be entertained.
8.	Last date of issue of tender papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)
9.	Last Date and Time of tender Submission	:-	Dully filled and signed tender/quotation to be submitted on 10.01.2022 from 11am to 2.00 PM in to the Tender Box kept in the Office of the University Engineer, CU.
10.	Date and Time of Tender Opening	:-	At or after 10.01.2022 after 3.00 PM at the Office of the University Engineer, CU. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.I.Q no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



# UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /EQ- 245/ 21-22. Dated - 30-12-2021

Name of Work :- Procurement of essential electrical items exclusively for the use in the Alipore Library Building , C.U Alipore Campus. Kolkata – 700027

**Name of Agency:-**

**Address of Agency:-**

**Amount quoted by Agency (in figure and words):-** .....

.....

.....(Rs.....)

**Signature of the Agency with Date and Seal:-**



# UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /EQ- 245/ 21-22. Dated - 30-12-2021

## CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIQ. which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIQ.** **The tendered must write the name of the work, NIQ no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01 % per day t o a m a x i m u m l i m i t o f 05 % o f t h e c o n t r a c t v a l u e
5. The allotted time for completion of the work **as mentioned in the NIQ** days from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



7.A sum of 2% of the Quoted amount in the form of demand draft in favour of UNIVERSITYOF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder.For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

**Amount: -Rs**

**D.D No.....** Dated / /

**Name of Issuing Bank: --**

**B ranch :-**

8. Work is to be carried out as per specification laid in the B.O.Q or as per instruction of the University Engineer or his representative.

9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure other wise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The BOQ given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

Sd/-

University Engineer,C.U.

Name of the Agency:

Address: -

**SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE**

B.O.Q for procurement of essential electrical Items exclusively  
for the use in the Alipore Library Building , C.U Alipore Campus ,  
Kolkata - 700027

SL. NO	Details of Materials	Make	Quantity	Each Rate	Amount
1	**LED Recessed Panel , Round Shape Cool Light , High Efficiency , Sleek Design ..... Wattage - 18 W ( Suitable for existing Ceiling pocket )	Magic	50 Nos.		
2	LED Bulb -- 9 Watt / Cool Daylight Energy Savings -- B-22	Philips	120 Nos		
3	4 ' Batten LED Light -- 25 Watt	Philips	12 Nos.		
4	**LED Recessed , Round down Light Eco Friendly , Wattage - 3 W	Mescab	30 Nos.		
5	4' , 36 Watt, Fluorescent Tube	Philips	72 Nos.		
6	Electronic Ballast suitable for 36Watt TL, Type - EBP - 136/140	Philips	36 Nos.		
7	2' X 2' Recessed Mounting LED SET				

	Type - RC140B LED 30S -6500 PSU Or equivalent **Suitable for existing 2' x 2 ' pocket.	Philips	6 Nos.		
8	Ceiling Fan Capacitor 2.5 mfd	TIBCON	24 Nos.		
9	36/40w Fluorescent tube light starter Philips S 10		48 Nos		

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SL. NO	Details of Materials	Make	Quantity	Each Rate	Amount
10	Ceiling Fan (1200 mm , Brown )	Havells	10 Nos.		

Total Quoted Amount :

Add GST as applicable

Total Cost inclusive all taxes in figure and words

Name of the Agency :

Signature & Seal

\*\* Sample available at Alipore Campus Library