



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1, College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	<b>N.I.T. No:</b>	Eng /CQ- 35 /20-21. Dated: 13.07.2020
2.	<b>Name of the work:</b>	<b><u>Annual Maintenance for cleaning of All the over head and underground water reservoirs at Raja bazaar science college campus, university of Calcutta</u></b>
3.	<b>Estimated Cost put to Tender:</b>	<b>QUOTED VALUE</b>
4.	<b>Earnest Money Deposit(EMD)</b>	<b>A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.</b>
5.	<b>Time of completion:</b>	12(Twelve) months from the date of issuing work order.
6.	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
7.	<b>Bid validity period</b>	60(Sixty) days.
8.	<b>Last date of issue of tender papers</b>	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	Dully filled and signed tender/quotation to be submitted on 20.07.2020( <b>up to 2.00 PM</b> ) in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	At or after 3:00 PM on 20.07.2020 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**

**(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**

**(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer C.U.



## UNIVERSITY OF CALCUTTA

Name of the work:- Annual Maintenance for cleaning of the over head and underground water reservoir at Raja bazaar science college campus, university of Calcutta

N. I.T. no- Eng /CQ- 35/20-21. Dated: 13.07.2020

Estimated cost Put to Tender:-N.A.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- ..... (in figure and words)

Signature of the Agency with date & stamp:-



# UNIVERSITY OF CALCUTTA

**N. I.Q no-** Eng /ET-35 /20-21      **Dated :**13.07.2020

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @ 10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

**Signature of the Agency with date & stamp:-**

**Specific Price schedule for**

**Annual Maintenance for cleaning of All the over head and underground water reservoir at Raja bazaar science college campus, university of Calcutta.**

Sl.no.	Description of work.	Unit.	Quantity	No of times of periodical cleaning	Rate (inclusive of all Govt. Taxes.)in Rs.	Amount (inclusive of all Govt Taxes)Rs
1.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(up to 2000L) at roof of different buildings of Raja bazaar science college campus((Applied chemistry building, M N Saha building, Academic staff college, Radio physics building, Applied physics building, computer science building, N R Sen building, USIC building, staff quarter, CAS building, Secretary office building).	Each.	55	6		
2.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(above 2000L) at roof of different buildings of Raja bazaar science college (Palit building, M N Saha building). Size/capacity	Cum.	44.69	6		
3.	Dewatering, cleaning & disinfecting of masonry underground/semi underground Reservoir( up to 2000L) at different location of Raja bazaar science college campus.	Each.				
4.	Dewatering, cleaning & disinfecting of masonry underground/semi	Cum.	285.29	6		

	underground Reservoir(above 2000L) at different location of Raja bazaar science college campus. Size/ capacity					
5.	Bacteriological Examination Of water for each building from any Govt. testing laboratory after cleaning of the water tank and reservoir.	Each.	12	6		

Name of the Agency:

Address of the Agency:

Amount quoted by the Agency:

Signature of the Agency with date and stamp.





**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, GroundFloor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.Q. No</b>	:	Eng /CQ-36/20-21 Dated 13/ 07/ 2020
2.	<b>Name of Work</b>	:	<b>Annual maintenance for cleaning of the over head tank and underground/ semi underground water reservoir of Goenka Hospital 145, Muktaram babu Street Kolkata - 007, AND P.G.Lady students Hall at 56&amp;58 M.G. Road kolkata -700 009</b>
3.	<b>Estimated Cost put to Tender</b>	:-	Inviting quotation.
4.	<b>Earnest Money Deposit(EMD)</b>	:-	A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.
5	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.
6	<b>Time of completion</b>	:-	12 Months
7	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	<b>Last date of Sale/ issue of tender papers</b>	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	:-	At or after 3:00 PM on <b>20/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**

**(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**

**(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer C.U.



**Name of the work:-**

**Annual maintenance for cleaning of the over head tank and underground/ semi underground water reservoir of Goenka Hospital 145, Muktaram babu Street Kolkata - 007, P.G.Lady students Hall 56&58 M.G. Road kolkata - 009**  
**N. I.T. no- Eng /CQ-36/20-21 Dated 13/ 07/ 2020**

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:- ..... ( %)**  
**Percent Above / At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

**N. I.Q. no-** Eng /CQ 36/20-21      **Dated 13/ 07/ 2020**

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @ 10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CQ36/20-21 Dated 13/ 07/ 2020

**Price Schedule:**

**Annual maintainance for cleaning of the over head tank and underground/ semi underground water reservoir of Goenka Hospital 145, Muktaram babu Street Kolkata - 007, P.G.Lady students Hall 56&58 M.G. Road kolkata - 009 P.G Men Students Hall 7, Waliullah Lane kolkata - 016 & Staff quarter of C.U 29, Nabin kundu Lane under C.U**

Sl. No	Description Of The Work	Unit	Quantity	No. of Time	Rate ( inclusive all Govt. Taxes)	Amount ( inclusive all Govt. Taxes )
1	Dewatering, Cleaning & disinfection of G.I / PVC / Masonary OHTank (upto 2000ltr. ) at roof of the folowing hostel/ campus 1) Goenka Hospital, 145, Muktaram babu Street, Kol - 007. 2) P.G. Lady Students Hall, 56&58 M. G. Road, Kol- 009. 3) P.G. Men Students Hall, 7, Waliullah Lane, Kol - 007.	Each	4+3+4=11	6		
2	- Dewatering, Cleaning & disinfection of G.I / PVC / Masonary OHTank (above 2000ltr. ) at roof of the folowing hostel/ campus 1) Goenka Hospital, 145, Muktaram babu Street, Kol - 007. 2) P.G. Lady Students Hall, 56&58 M. G. Road, Kol- 009. 3) P.G. Men Students Hall, 7, Waliullah Lane, Kol - 007.	Cu.M	nil	nil		

3	<p>Dewatering, Cleaning &amp; disinfection of Masonary underground/ semi underground (upto 2000ltr. ) reservoir of the folowing hostel/ campus</p> <p>1) Goenka Hospital, 145, Muktaram babu Street, Kol - 007.</p> <p>2) P.G. Lady Students Hall, 56&amp;58 M. G. Road, Kol- 009.</p> <p>3) P.G. Men Students Hall, 7, Waliullah Lane, Kol - 007.</p> <p>4.) Staff quarter of C.U. 29, Navin kundu lane kol - 09.</p>	Each	$1+2+1+1 = 05$	6		
---	--	------	----------------	---	--	--

Sl. No	Description Of The Work	Unit	Quantity	No. of Time	Rate ( inclusive all Govt. Taxes)	Amount ( inclusive all Govt. Taxes )
4	<p>Dewatering, Cleaning &amp; disinfection of Masonary underground/ semi underground above 2000ltr. ) reservoir of the folowing hostel/ campus</p> <p>1) Goenka Hospital, 145, Muktaram babu Street, Kol - 007.</p> <p>2) P.G. Lady Students Hall, 56&amp;58 M. G. Road, Kol- 009.</p> <p>3) P.G. Men Students Hall, 7, Waliullah Lane, Kol - 007.</p> <p>4.) Saff quarter of C.U. 29, Navin kundu lane, Kol -09.</p>	Cu.m	$1+2+1+1 = 05$	6		



5	Bacteriological examination of water for each building from any government testing labrotary after cleaning the water tank/reservoir of the folowing hostel/ campus 1) Goenka Hospital, 145, Muktaram babu Street, Kol - 007. 2) P.G. Lady Students Hall, 56&58 M. G. Road, Kol- 009. 3) P.G. Men Students Hall, 7, Waliullah Lane, Kol - 007. 4. Staff quarter of C. U. 29 Navin kundu lane, Kol.- 09.	each	4	6		
<b>Total Cost (inclusive of all Govt. Taxes ) -</b>						

Name of the Agency. -

Address of the Agency -

Amount quoted by the agency.

( in figures & words ) Rs. - .....



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.Q. No</b>	:	<b>Eng /CQ37/20-21 Dated 13/ 07/ 2020</b>
2.	<b>Name of Work</b>	:	<b>Annual Maintenance for Cleaning of All the Overhead and under ground water reservoirs at New Law College Hostel, 14, Bidhan Sarani, Kolkata -700 006, University of Calcutta.</b>
3.	<b>Estimated Cost put to Tender</b>	:-	INVITING QUOTATION
4.	<b>Earnest Money Deposit(EMD)</b>	:-	A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.
5	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.
6	<b>Time of completion</b>	:-	12 Months
7	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	<b>Last date of Sale/ issue of tender papers</b>	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	:-	At or after 3:00 PM on <b>20/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**

**(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**

**(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer C.U.



**Name of the work:- Annual Maintainance for Cleaning of all the Overhead and under ground water resiorviors at  
New Law College Hostel, 14, Bidhan Sarani, Kolkata -700 006, University of Calcutta.**

**N. I.T. no- Eng /CQ36/20-21      Dated 13/ 07/ 2020**

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:- ..... (      %)  
Percent    Above /    At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /CQ37/20-21 Dated 13/ 07/ 2020

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @ 10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CQ37/20-21 Dated 13/ 07/ 2020

Price Schedule:

Quotation for the Work of

Annual Maintenance for Cleaning of All the Overhead and underground water reservoirs at New Law College Hostel, 14, Bidhan Sarani, Kolkata -700 006, University of Calcutta.

Sl.no	Description of work	Unit	Quantity	No of times	Rate (inclusive of all Govt. Taxes)	Amount(inclusive of all Govt. Taxes)
1	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT (upto 2000L) at roof of buildings.	Each	1	6		
2	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(above 2000L)at roof of building. <b>Size/Capacity-(1)</b> 3.00 x 1.80 x 2.10 = 11.34 Cum.	CuM	11.34	6		
3	Dewatering, cleaning & disinfecting of masonry underground / semi underground Resiorvior (upto 2000L)	each	Nil			
4	Dewatering, cleaning & disinfecting of masonry underground / semi underground Resiorvior (above 2000L) . <b>Size/Capacity-</b> 2.75 x 1.50 x 1.10 = 4.53 Cum. 2.00 x 1.50 x 2.10 = 6.30 Cum	CuM	10.83	6		



5	Bacteriological Examination of water for each building from any government testing laboratory after cleaning of the water tank and resiorviors.	Each	1	6		
<b>Total Cost((inclusive of all Govt. Taxes)</b>						

**Name of the Agency:**

**Address of the Agency:**

**Amount Quoted by the Agency:** .....

..... (Rs. . . . . )

**Signature of the Agency with date and stamp.**



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, GroundFloor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.Q. No</b>	:	Eng /CT000/20-21 Dated 13/ 07/ 2020
2.	<b>Name of Work</b>	:	<b>Annual Maintainance for Cleaning of the Overhead and under ground water resiorviors at Carmichael Hall , 51, Baithak Khana Road, Kolkata – 700009, University of Calcutta.</b>
3.	<b>Estimated Cost put to Tender</b>	:-	RsN.A
4.	<b>Earnest Money Deposit(EMD)</b>	:-	A sum of <b>Rs 20000/- (Rupees Twenty thousand only)</b> in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. . EMD will be exempted for those bidders who are registered with NSIC or MSME subject to the submission of valid and authorized NSIC/MSME certificate of similar nature of work with the tender documents.
5	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.
6	<b>Time of completion</b>	:-	12 Months
7	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	<b>Last date of Sale/ issue of tender papers</b>	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	:-	At or after 3:00 PM on <b>10/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.  
(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

University Engineer C.U.



**Name of the work:- Annual Maintainance for Cleaning of the Overhead and under ground water resiorviors at Carmichael Hall , 51, Baithak Khana Road, Kolkata – 700009, University of Calcutta.**

**N. I.T. no-** Eng /CT000/20-21      **Dated** 13/ 07/ 2020

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:-** ..... (      %)  
**Percent Above / At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

**N. I.Q. no-** Eng /CT000/20-21      **Dated 13/ 07/ 2020**

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT/NIQ. which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT/NIQ. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:** The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit :** Depending on the type of goods to be purchased or work to be done, Earnest Money Deposit (EMD), also known as Bid Security, may be obtained from the bidders-except those who are registered with National Small Industries Corporation (NSIC) or MSME to safeguard against a bidder withdrawing/altering his bid during the bid validity period. The bidders are required to furnish Earnest Money Deposit (EMD) along with their bids. Amount of Earnest Money Deposit (EMD) should be five per cent of the estimated value of the goods to be purchased or work to be done. The Earnest Money Deposit (EMD) may be accepted in the form of Account Payee Demand Draft, Banker's Cheque or a Bank Guarantee in acceptable form from any of the Nationalised Banks, safeguarding the purchaser's interest in all respects. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after receipt of performance security from him as stipulated in the contract.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Performance Security:** To ensure due performance of the contract, performance security is to be obtained from the successful bidder awarded the contract except those who are registered with National Small Industries Corporation (NSIC). Performance Security should be of an amount of ten per cent of the value of the contract. Performance Security should be furnished in the form of an Account Payee Demand Draft, or Bank Guarantee from a Nationalised Bank in an acceptable form safeguarding the purchaser's interest in all respects. Performance Security is to be furnished within twenty one days after notification of the award of contract and it should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.

**10. Refund of Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



~~13.If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Gurrantee shall be returned immediately on successful completion of contract.~~

14. **Security Deposit:** The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Depositwhich will be released after a period of six months from the date of completion of the work on application.

15. **EMD and Performance security should be paid infavour of UNIVERSITYOF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

16. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

17. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

18.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

19. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

20. The University will not be bound to accept the lowest bidder.

21. The University will not supply any materials to the contractor.



22. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

23. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

24. Defect & liability Period :-The defect & liability period will be for a period of 2(TWO) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**25. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CT000/20-21 Dated 13/ 07/ 2020

**Price Schedule:**

**Quotation for the Work of**

**Annual Maintenance for Cleaning of the Overhead and under ground water reservoirs at Carmichael Hall , 51, Baithak Khana Road, Kolkata – 700009, University of Calcutta.**

Sl.no	Description of work	Unit	Quantity	No of times	Rate (inclusive of all Govt. Taxes)	Amount(inclusive of all Govt. Taxes)
1	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(upto 2000L)at roof of different buildings of Carmichael Hall. Old Building - 8 nos. Annex Building - 8 nos.	Each	16	6		
2	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(above 2000L)at roof of different buildings of Carmichael Hall <b>Size/Capacity-(1)</b>	CuM	Nil			
3	Dewatering, cleaning & disinfecting of masonry underground / semi underground Reservoir(upto 2000L)at Carmichael Hall Campus	each	Nil			



4	Dewatering, cleaning & disinfecting of masonry underground / semi underground Reservoir (above 2000L) at Carmichael Hall. <b>Size/Capacity-</b> Old Building - 4.00 x 2.75 x 2.00 = 22.00 Cum. 3.20 x 2.00 x 1.30 = 8.32 Cum Annex Building - 6.40 x 4.26 x 2.10 x 2 = 114.50 Cum	CuM	144.82	6		
5	Bacteriological Examination of water for each building from any government testing laboratory after cleaning of the water tank and reservoirs.	Each	2	6		
<b>Total Cost((inclusive of all Govt. Taxes)</b>						

**Name of the Agency:**

**Address of the Agency:**

**Rate Quoted by the Agency:** .....

..... (Rs. .... )

**Signature of the Agency with date and stamp.**



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.Q. No</b>	:	<b>Eng /CQ39/20-21 Dated 13/ 07/ 2020</b>
2.	<b>Name of Work</b>	:	<b>Annual Maintenance for Cleaning of the Overhead and underground water reservoirs of different Buildings in the College Street Campus under University of Calcutta.</b>
3.	<b>Estimated Cost put to Tender</b>	:-	Quoted amount.
4.	<b>Earnest Money Deposit(EMD)</b>	:-	<b>A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.</b>
5	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.
6	<b>Time of completion</b>	:-	12 Months
7	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	<b>Last date of Sale/ issue of tender papers</b>	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	:-	At or after 3:00 PM on <b>20/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**  
**(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**  
**(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer C.U.



**Name of the work:- Annual Maintenance for Cleaning of all the Overhead and underground water reservoirs of different Buildings of College Street Campus under University of Calcutta.**

**N. I.T. no- Eng /CQ39/20-21      Dated 13/ 07/ 2020**

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:- ..... (      %)  
Percent    Above /    At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /CQ39/20-21 Dated 13/ 07/ 2020

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @ 10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CQ39/20-21 Dated 13/ 07/ 2020

Price Schedule:

Quotation for the Work of

**Annual Maintenance for Cleaning of the Overhead and underground water reservoirs of different Buildings of College Street Campus under University of Calcutta.**

Sl.no	Description of work	Unit	Quantity	No of times	Rate (inclusive of all Govt. Taxes)	Amount(inclusive of all Govt. Taxes)
1	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(upto 2500L)at roof of different buildings at OF College street Campus <ul style="list-style-type: none"><li>• Asutosh Building</li><li>• Darbhanga building</li><li>• Hardinge Building</li><li>• Chatra Bhawan</li><li>• Central Library</li><li>• Centenary Building</li></ul>	Each	39	6		
2	Dewatering, cleaning & disinfecting of masonry underground / semi underground Reservoir(above 2000L)at different location Economics campus and hostel <b>Size/Capacity-</b> <b>(1)2.6Mx4.8mx1.6m=19.96Cum</b> <b>(2)4.4x2.8x1.3=16.01Cum</b> <b>(3)3.3x4.4x2.3=33.39Cum</b>	CuM	79.43	6		



3	Bacteriological Examination of water for each building from any government testing laboratory after cleaning of the water tank of different buildings at OF College street Campus <ul style="list-style-type: none"> <li>• Asutosh Building</li> <li>• Darbhanga building</li> <li>• Hardinge Building</li> <li>• Chatra Bhawan</li> <li>• Central Library</li> <li>• Centenary Building</li> </ul>	Each	6	6		
<b>Total Cost((inclusive of all Govt. Taxes)</b>						

**Name of the Agency:**

**Address of the Agency:**

**Amount quoted by Agency( in figure and words):-** .....

.....(Rs.....)

**Signature of the Agency with date and stamp.**



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, GroundFloor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	N.I.Q. No	:	Eng /CQ40/20-21 Dated 13/ 07/ 2020
2.	Name of Work	:	<b>Annual Maintenance for Cleaning of ALL the Overhead and underground water reservoirs of Economics Campus and Economics Hostel under University of Calcutta..</b>
3.	Estimated Cost put to Tender	:-	QUOTED VALUE
4.	Earnest Money Deposit(EMD)	:-	<b>A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.</b>
5.	Bid validity period	:	60(sixty) days after opening of the tender.
6.	Time of completion	:-	12 Months
7.	Eligibility Criteria and Documents to be submitted along with Application.	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	Last date of Sale/ issue of tender papers	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	Last Date and Time of tender Submission	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	Date and Time of Tender Opening	:-	At or after 3:00 PM on <b>20/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.  
(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

University Engineer C.U.



**Name of the work:- Annual Maintenance for Cleaning of ALL the Overhead and underground water reservoirs of Economics Campus and Economics Hostel under University of Calcutta..**

**N. I.T. no-** Eng /CQ40/20-21      **Dated** 13/ 07/ 2020

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:-** ..... (      %)  
**Percent Above / At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

**N. I.Q. no-** Eng /CQ40/20-21      **Dated 13/ 07/ 2020**

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @ 10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CQ40/20-21 Dated 13/ 07/ 2020

**Price Schedule:**

Quotation for the Work of

**Annual Maintenance for Cleaning of ALL the Overhead and underground water reservoirs of Economics Campus and Economics Hostel under University of Calcutta.**

Sl.no	Description of work	Unit	Quantity	No of times	Rate (inclusive of all Govt. Taxes)	Amount(inclusive of all Govt. Taxes)
1	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(upto 2500L)at roof of different buildings at Economics Hostel and Campus	Each	10	6		
2	Dewatering, cleaning & disinfecting of masonry underground / semi underground Reservoir(above 2000L)at different location Economics campus and hostel <b>Size/Capacity-</b> <b>(1)9.00Mx2.1mx1.8m=34.02Cum</b> <b>(2)5.4x1.9x1.8=18.46Cum</b> <b>(3)3.9x2.4x1.3=16.01Cum</b>	CuM	68.49	6		



3	Bacteriological Examination of water for each building from any government testing laboratory after cleaning of the water tank and resiorviors.( Economics Campus and hostel)	Each	2	6		
<b>Total Cost((inclusive of all Govt. Taxes)</b>						

**Name of the Agency:**

**Address of the Agency:**

**Amount quoted by Agency( in figure and words):-** .....

.....(Rs.....)

**Signature of the Agency with date and stamp.**



**UNIVERSITY OF CALCUTTA**  
OFFICE OF THE UNIVERSITY ENGINEER  
87/1 College Street  
Darbhanga Building, Ground Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**NOTICE INVITING QUOTATION**

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	<b>N.I.Q. No</b>	:	Eng /CQ41/20-21 Dated 13/ 07/ 2020
2.	<b>Name of Work</b>	:	<b>Annual Maintenance for Cleaning of ALL the Overhead and underground water reservoirs at CU Teachers' quarters complex, P-1/7, C.I.T. Scheme, Kankurgachi, Kolkata -700 054. University of Calcutta</b>
3.	<b>Estimated Cost put to Tender</b>	:-	QUOTED AMOUNT
4.	<b>Earnest Money Deposit(EMD)</b>	:-	<b>A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.</b>
5.	<b>Bid validity period</b>	:	60(sixty) days after opening of the tender.
6.	<b>Time of completion</b>	:-	12 Months
7.	<b>Eligibility Criteria and Documents to be submitted along with Application.</b>	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	<b>Last date of Sale/ issue of tender papers</b>	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	<b>Last Date and Time of tender Submission</b>	:-	Dully filled and signed tender/quotation to be submitted on <b>20/07/2020( up to 2.00 PM)</b> in to the Tender Box kept in the Office of the University Engineer
10.	<b>Date and Time of Tender Opening</b>	:-	At or after 3:00 PM on <b>20/07/2020</b> at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

**N.B:**  
**(i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**  
**(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer C.U.



**N. I.T. no- Eng /CQ41/20-21      Dated 13/ 07/ 2020**

**Name of the work:- Annual Maintenance for Cleaning of ALL the Overhead and underground water reservoirs at CU Teachers' quarters complex, P-1/7, C.I.T. Scheme, Kankurgachi, Kolkata -700 054. University of Calcutta**

**Name of Agency:-**

**Address of Agency:-**

**Rate quoted by Agency:- ..... (            %)  
Percent   Above /   At par / Below**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /CQ41/20-21 Dated 13/ 07/ 2020

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract @ 0.01% per day to a maximum limit of 10 % of the contract value .

**6. Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.

**7. Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @10% of the Tendered amount from his/her Running /final bill.

**8. Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.

**9. Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

**10. Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.

**11. Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.

**12. Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.



13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITY OF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative ( Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23. Defect & liability Period :- The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

**24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE:



Eng /CQ41/20-21 Dated 13/ 07/ 2020

**Price Schedule:**

**Quotation for the Work of**

**Annual Maintainance for Cleaning of the Overhead and under ground water resiorviors at CU Teachers' quarters complex, P-1/7, C.I.T. Scheme, Kankurgachi, Kolkata -700 054. University of Calcutta.**

Sl.no	Description of work	Unit	Quantity	No of times	Rate (inclusive of all Govt. Taxes)	Amount (inclusive of all Govt. Taxes
1	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(upto 2000L) at roof of different buildings of CU Teachers' quarters complex. Buildings (A, B, C & D) - 4 nos.	Each	4	6		
2	Dewatering, cleaning & disinfecting of the GI/PVC / masonry OHT(above 2000L)at roof of different buildings of CU Teachers' quarters complex <b>Size/Capacity-(1)</b>	CuM	Nil			
3	Dewatering, cleaning & disinfecting of masonry underground / semi underground Resiorvior(upto 2000L)at CU Teachers' quarters complex	each	Nil			



4	Dewatering, cleaning & disinfecting of masonry underground / semi underground Reservoir (above 2000L) at CU Teachers' quarters complex. <b>Size/Capacity-</b>  7.00 x 2.00 x 2.00 = 28.00 Cum.	CuM	28	6		
5	Bacteriological Examination of water for each building from any government testing laboratory after cleaning of the water tank and reservoirs.	Each	4	6		
<b>Total Cost (inclusive of all Govt. Taxes)</b>						

**Name of the Agency:**

**Address of the Agency:**

**Amount Quoted by the Agency:** .....

..... (Rs. ....)

**Signature of the Agency with date and stamp.**