



UNIVERSITY OF CALCUTTA OFFICE OF
THE UNIVERSITY ENGINEER
87/1, College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING QUOTATION

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T. No:	Eng /CQ-52 /20-21. Dated: .31.07.2020
2.	Name of the work:	<u>Annual Maintenance for cleaning of all the Over Head Tank and Underground water reservoirs at Technology Campus(Salt Lake), university of Calcutta from 1st September 2020 to 31st August 2021.</u>
3.	Estimated Cost put to Tender:	QUOTED VALUE
4.	Earnest Money Deposit(EMD)	A sum of 5 (Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.
5.	Time of completion:	12(Twelve) months from the date of issuing work order.
6.	Eligibility Criteria and Documents to be submitted along with Application.	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
7.	Bid validity period	60(Sixty) days.
8.	Last date of issue of tender papers	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	Last Date and Time of tender Submission	Dully filled and signed tender/quotation to be submitted on 10.08.2020(up to 2.00 PM) in to the Tender Box kept in the Office of the University Engineer
10.	Date and Time of Tender Opening	At or after 3:00 PM on .10.08..2020 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.
(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

University Engineer C.U.



UNIVERSITY OF CALCUTTA

Name of the work:- Annual Maintenance for cleaning of all the over head Tank and underground water reservoir at Technology Campus (Salt Lake), University of Calcutta from 1st September 2020 to 31st August 2021.

N. I.T. no- Eng /CQ- 52/20-21. Dated: .10.07.2020

Estimated cost Put to Tender:- N.A.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (in figure and words)

Signature of the Agency with date & stamp:-

UNIVERSITY OF CALCUTTA

N. I.Q no- Eng /EQ-52 /20-21 **Dated :**10.07.2020

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. **Time Extension:**The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

5. Liquidated damage will be charged to the contractor, if they fail to complete the work within the stipulated time as per contract@0.01% per day to a maximum limit of 10 % of the contract value .
6. **Earnest Money Deposit** A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case. The Earnest Money Deposit (EMD) shall remain valid for a period of sixty days beyond the final tender validity period. The Bid Validity Period may be extended if required.
7. **Refund of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) furnished by all unsuccessful bidders should be returned to them without any interest whatsoever, at the earliest after the expiry of the final bid validity period but not later than forty five days after the award of the contract. Earnest Money Deposit (EMD) of the successful tenderer should be returned, without any interest whatsoever, after deduction of security deposit @10% of the Tendered amount from his/her Running /final bill.
8. **Forfeiture of Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) of a tenderer shall be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his Earnest Money Deposit (EMD) shall be forfeited.
9. **Additional Performance Security:** If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.
10. **Refund of Additional Performance Security:** Performance Security should be refunded to the supplier without any interest, whatsoever, after he duly performs and completes the contract in all respects but not later than sixty days of completion of all such obligations under the contract.
11. **Forfeiture of Performance Security:** Performance security is to be forfeited and credited to University of Calcutta in the event of a breach of contract by the tenderers, in terms of the relevant contract.
12. **Verification of the Bank Guarantees:** Bank Guarantees submitted by the tenderers as Earnest Money Deposit (EMD)/Performance Security need to be immediately verified from the issuing bank before its acceptance, through written communication.

13. Returned of **Security Deposit**: The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.

14. **EMD and Additional Performance security(If applicable) should be paid in favour of UNIVERSITYOF CALCUTTA payable at Kolkata .EMD must be attached with the tender in sealed envelope, failing which the tender will be treated as cancelled.**

15. EMD Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

16. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

17.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

18. The rates must be quoted in words and in figure, otherwise the tender will be cancelled.

19. The University will not be bound to accept the lowest bidder.

20. The University will not supply any materials to the contractor.

21. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

22. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

23.Defect& liability Period :-The defect & liability period will be for a period of 6(six) months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at his/her own cost, failing which the retention money will be forfeited.

24. After issuing the work order to the successful tenderer, if he fails to commence the work or unable to complete the work, then the EMD /Performance security amount of the said tenderer will be forfeited and no claim will be entertained.

Sd/-

University Engineer

Name of the Agency:

Address :-

Signature of the Agency with date & stamp:-

Specific Price schedule for

Annual Maintenance for cleaning of All the over head Tank and underground water reservoir at Technology Campus (Salt Lake), university of Calcutta from 1st September 2020 to 31st August 2021.

Sl.no.	Description of work.	Unit.	Quantity	No of times of periodical cleaning	Rate (inclusive of all Govt. Taxes.)in Rs.	Amount (inclusive of all Govt Taxes)Rs
1.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(up to 2000L) at roof of different buildings. Academic Tower – II ...1no. Guest House..... 3 Nos.	Each.	4	6		
2.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(above 2000L). Academic Tower -I..9 Nos. x 5000Ltrs. Academic Tower II..2 Nos. x 5000Ltrs.	Cum.	55	6		
3.	Dewatering, cleaning & disinfecting of masonry underground/semi underground Reservoir(up to 2000L)	Each.	nil		
4.	Dewatering, cleaning & disinfecting of masonry underground/semi underground Reservoir(above 2000L). A. U.G.R (Size – 15.00m x 8.5m x 3.20m	Cum.	408	1		

	B. Guest House (Size – 6.50m x 3.50m x 2.0m	Cu.M.	45.50	6		
5.	Bacteriological Examination Of water for each building from any Govt. testing laboratory after cleaning of the water tank and reservoir.	Each.	6		
Total Cost (inclusive of all Govt. Taxes)						

Total Quoted Amount (in Words):

Name of the Agency:

Address of the Agency:

Signature of the Agency with date and stamp.



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NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T. No:	Eng /CQ-53 /20-21. Dated: 31.07.2020
2.	Name of the work:	<u>Annual Maintenance for cleaning of the over head and underground water reservoir of different hostel building P.G.men student hall, 1,vidyasagar st., P.G. Lady student hall, 24,25 Beadon row, & U.G.Lady student hall, 17 no Radha nath Bose lane of Calcutta university from 1st September2020 to 31st August 2021.</u>
3.	Estimated Cost put to Tender:	N.A.
4.	Earnest Money:	A sum of 5(Five) % of the quoted amount in the form of CTS demand draft in favour of the University of Calcutta payable at Kolkata is to be attached with the Tender application as earnest money deposit, failing which the tender will be treated as cancelled. Exemption of EMD will not be allowed in any case.
5.	Time of completion:	12months from issuing of the work order.
6.	Eligibility Criteria	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.
7.	Last date of receipt of application for tender	NA
8.	Last date of Sale/ issue of tender papers	TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)
9.	Last Date and Time of tender Submission	10.08.2020(up to 2.00 PM)
10.	Date and Time of Tender Opening	10.08.2020 at 3:00 PM on or after

N.I.T no :Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

University Engineer C.U.



Name of the work:- Annual Maintenance for cleaning of the over head and underground water reservoir of different hostel building P.G.men student hall, 1,vidyasagar st., P.G. Lady student hall, 24,25 Beadon row, & U.G.Lady student hall, 17 no Radha nath Bose lane of Calcutta university from 1st September2020 to 31st August 2021.

Name of Agency:-

UNIVERSITY OF CALCUTTA

N. I.T. no- Eng /CQ-53 /20-21.

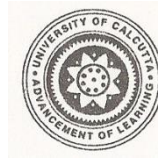
Dated: 31.07.2020

Estimated cost Put to Tender:-N.A.

Address of Agency:-

Rate quoted by Agency:- (in figure and words)

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.T. no : Eng /CQ-53 /20-21 Dated:31.07.2020

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT** The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.

2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.
6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Gurrantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.
7. A sum of 5% of the estimated amount i.e. **as mentioned in the NIQ** in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work

order to the successful bidder for successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:-Rs

D.D No..... **Dated** / /20

Name of Issuing Bank:--

Branch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure otherwise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12. The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant- Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate.

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15. Defect& liability Period:-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited.

Name of the Agency:

Address :-

Signature of the Agency with date & stamp:-

Specific Price schedule for

Annual Maintenance for cleaning of the over head and underground water reservoir of different hostel building P.G.men student hall, 1,vidyasagar st., P.G. Lady student hall, 24,25 Beadon row, & U.G.Lady student hall, 17 no Radha nath Bose lane of Calcutta university.

Sl.no.	Description of work.	Unit.	Quantity	No of times	Rate (inclusive of all Govt. Taxes.)	Amount (inclusive of all Govt Taxes)
1.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(up to 2000L) at roof of different hostel buildings of Calcutta university (P.G Lady student hall, 24,25 Beadon row, U.G Lady student hall, 17 no Radha nath Bose lane).	Each.	9	6		
2.	Dewatering, cleaning & disinfecting of the GI/PVC/masonry OHT(above 2000L) at roof of different buildings of Calcutta university (P.G.men student hall, 1no vidyasagar st.) Size/capacity	Cum.	23.87	6		

3.	Dewatering, cleaning & disinfecting of masonry underground/semi underground Reservoir(up to 2000L) at different location of hostel building of Calcutta university	Each.				
4.	Dewatering, cleaning & disinfecting of masonry underground/semi underground Reservoir(above 2000L) at different location of hostel building of calcutta university. Size/capacity	Cum.	52.37	6		
5.	Bacteriological Examination Of water for each building from any Govt. testing laboratory after cleaning of the water tank and reservoir.	Each.	3	6		

Name of the Agency:

Address of the Agency:

Amount quoted by the Agency:

Signature of the Agency with date and stamp.



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87/1 College Street
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Website :-www.caluniv.ac.in

NOTICE INVITING QUOTATION

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work:

1.	N.I.Q. No	: -	Eng /CQ- 54 /20-21 , Dated 31/ 07/ 2020
2.	Name of Work	:	Periodical Sanitization treatment in different classrooms, galleries , library & common areas of Alipore campus and in different hostels and common areas of v.I college at VL College campus under the University of Calcutta as preventive measure against COVID-19 during the F.Y-2020-21
3.	Eligibility of Bidder:	:-	Bonafide, reputed and resourceful Service provider and Maintenance Organization having sufficient experience in similar nature of work within last three years in any Govt./Semi-Govt./State-University/Autonomous body.
4.	Earnest Money Deposit(EMD)	:-	A sum of Rs 5100.00 (Rupees five thousand one hundred only) in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender /quotation as earnest money, failing which the tender /Quotation will be treated as cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after deducting 10% of bid amount as security deposit by the University from the running bills or final bill which will be earlier. Exemption of EMD is not allowed.
5.	Bid validity period	:	60(sixty) days after opening of the tender.
6.	Time of completion and procedure of work	:-	3(Three) months from issuing date of Work order.
7.	Eligibility Criteria and Documents to be submitted along with Application.	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting The intending bidder must attach the photo-copies of all the relevant documents such as Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job amounting 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or University of Calcutta with the tender documents and drop the sealed envelope in to the tender box kept at office of the undersigned. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.
8.	Issue of tender /Quotation	:	TO BE DOWNLOADED FROM UNIVERSITY WEBSITE.(www. caluniv.ac.in) IN TENDER NOTICE
9.	Last Date and Time of tender/quotation Submission	:-	Dully filled and signed tender/quotation to be submitted on 10/08/2020 (up to 2.00 PM) in to the Tender Box kept in the Office of the University Engineer.
10.	Date and Time of Tender /Quotation Opening	:-	At or after 3:00 PM on 10/08/2020 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

- (i) N.I.T /NIQ no ,Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.
(ii)The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.

University Engineer C.U.



Name of the work:- Periodical Sanitization treatment in different classrooms, galleries & common areas of Alipore campus and in different hostels and common areas of v.l college at VL College campus under the University of Calcutta as preventive measure against COVID-19 during the F.Y-2020-21

N. I.Q. no- Eng /CQ- 54 /20-21

Dated 31 / 07/ 2020

Name of Agency:-

Address of Agency:-

Amount quoted by the Agency in word and figure :-

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.Q no - Eng /CQ- 54 /20-21

Dated 31 / 07/ 2020

TENDER AND CONTRACT FOR WORK GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders/QUOTATIONER will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT./NIQ which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT/N.I.Q. The tenderer must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Time is the essence of the contract. No time extension will be allowed except force majeure . Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 10 % of the contract value .



5. The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard its
6. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.
7. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.
8. The rates must be quoted in words and in figure , otherwise the tender will be cancelled.
9. The accepting authority reserves the right to reject any or all the quotations without assigning any reason There of and he does not bind himself to accept the lowest quotation as he can negotiate with lowest bidder to lower down the rate.
10. The University will not supply any materials to the contractor.
11. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate/ B.O.Q given along with the tender are provisional. Payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .
12. The contractor will have to take necessary instructions from the Engineer/ Sub-Assistant Engineer of the University regarding the execution of work .
13. Enhancement of rate is not admissible during the working period and the same may be renewed for another two consecutive years in the same rate and contract if both parties agreed only after due satisfaction of their services by the concerned officers and performance report submitted by the concerned Engineer.
14. All successful bidders are bound to obey the Health Department Order as well as all other Govt. guidelines related to prevent outbreak of COVID-19 during execution of the work. No claim whatsoever will be entertained in this ground.



15. The University authority will retain a sum amounting to 10% of the bill of the contractor as Security Deposit which will be released after a period of one month from the date of completion of the work on application.

16. After issuing the work order to the successful tenderer, if he fails to commence the work or to complete the work, then the EMD amount of the said tenderer will be forfeited and no claim will be entertained. In that case the stipulated rules as per PWD, Volume-I of Govt. of West Bengal will be applied to complete the work.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE



Notice Inviting Quotation No. –CQ 54 / 2020-21

Dated 31 / 07/ 2020

SCHEDULE OF ITEMS WITH APPROX QUANTITIES

Name of work:- Periodical Sanitization treatment in different classrooms, galleries & common areas of Alipore campus and in different hostels and common areas of v.l college at VL College campus under the University of Calcutta as preventive measure against COVID-19 during the F.Y-2020-21

SL.No	Description	Quantity	Unit	Rate	Amount(Rs)
1	Sanitization treatment with spraying of chemical mixture with chemical like Sodium Hypoclorite / Hydrozen per Oxide, etc mixed as per the prescribed dilution in water on the surface of the floor, walls, etc.by a mechanically operated sprayer pump operated by experienced operator having all safety measures during application. (Rate should be inclusive of all incidental charges, taxes, labour charges, etc. Mode of measurement will be the surface area of the application) Location:- classrooms, galleries & common areas of Alipore campus and in different hostels and common areas of v.l college at	4	operation		

	VL College campus (approx total area- 11337 Sq.m)				
				TOTAL Rs.	

(Rupees.....)

.....)

UNIVERSITY ENGINEER

..... Signature of Bidder

Address:-

Contact No.:-

PAN No. :-

GST No.



UNIVERSITY OF CALCUTTA OFFICE OF
THE UNIVERSITY ENGINEER
87/1 College Street Darbhanga
Building, Ground Floor
Kolkata-700073
Website :- www.caluniv.ac.in

NOTICE INVITING QUOTATION

University of Calcutta invites sealed QUOTATIONS from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:-	Eng / CQ – 57 / 20-21 Dated 31 / 07/ 2020
2.	Name of Work	:	Periodical Sanitization treatment in different offices, corridor, library and laboratory etc. of all floors of Annex. – I, Annex. – II, Annex. – III building , Animal house of Ballygunge Science College Campus & Law college building, Jute & Fibre Technology building(Old & New), entire Press Building and Book Depot under the University of Calcutta as preventive measure against COVID-19 during the F.Y-2020-21.
3.	Eligibility of Quotationer	:-	Bonafide, reputed and resourceful Service provider and Maintenance Organization having sufficient experience in similar nature of work.
4.	Earnest Money	:-	A sum of Rs. 9500 /- (Rupees Nine Thousand five hundred only) in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender /quotation as earnest money, failing which the tender /Quotation will be treated as cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after deducting 10% of bid amount as security deposit by the University from the running bills or final bill which will be earlier. EMD exemption is not allowed.
5.	Time of completion and procedure of work	:-	3(Three) months from the date of issuing work order.
6.	Documents to be submitted along with application	:-	(i) Valid trade License, GSTIN & PAN and credential for satisfactory completion of similar nature of job. (Xerox copies of each to be submitted and original to be shown for verification) of any Govt./ State aided University/Autonomous body. (ii) EMD in terms of Bank Draft.
8.	Last date of Sale/ issue of tender /Quotation		TO BE DOWNLOADED FROM UNIVERSITY WEBSITE (www.caluniv.ac.in) IN TENDER NOTICE
9.	Last Date and Time of Submission of tender/quotation	:-	Dully filled and signed tender/quotation to be submitted on 10/08/2020 (up to 2.00 PM) in to the Tender Box kept in the Office of the University Engineer.
10.	Date and Time of Tender /Quotation Opening	:-	At or after 3:00 PM on 10 /08/2020 at the Office of the University Engineer. Intending bidders are requested to be present at the time of opening tenders/quotations.

N.B:

- (i) **N.I.T /NIQ no, Name of work, name of the bidder and the date of opening tender/quotation should be written on the sealed envelope, failing which the tender/quotation will not be opened and thus cancelled.**
- (ii) **The undersigned reserves the right to reject any or all Tenders/quotations without assigning any reason what so ever.**

University Engineer



UNIVERSITY OF CALCUTTA

Name of the work :- **Periodical Sanitization treatment in different offices, corridor , library and laboratory of all floors of Annex. – I, Annex. – II, Annex. – III , Animal House of Ballygunge Science College Campus & Law college building, Jute & Fibre Technology building(Old & New), entire Press Building and Book Depot under the University of Calcutta as preventive measure against COVID-19 during the F.Y-2020-21.**

N.I.Q. no. - Eng / CQ - 57/ 20-21 / dated.31 /07/2020

Name of Agency:-

Address of Agency:-

Amount quoted by the Agency in word and figure :-

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Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.Q. no. - Eng / CQ -57 /20-21 Dated. 31 / 07/ 2020

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders/QUOTATIONER will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in the specified time and date mentioned in the NIT. The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 10 % of the contract value .
5. The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.



6. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

7. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

8. The rates must be quoted in words in figure, otherwise the tender will be cancelled.

9. The accepting authority reserves the right to reject any or all the quotations without assigning any reason There of and he does not bind himself to accept the lowest quotation as he can negotiate with lowest bidder to lower down the rate.

10. The University will not supply any materials to the contractor.

11. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate/boq given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub -Assistant Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

12. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

13. Enhancement of rate is not admissible during the working period and the same may be renewed for another two consecutive year in the same rate and contract if both parties agreed only after due satisfaction of their services by the concerned officers and performance report submitted by the concerned Engineer.

14. All successful bidders are bound to obey the Health Department Order as well as all other Govt. guidelines related to prevent outbreak of COVID-19 during execution of the work. No claim whatsoever will be entertained in this ground.

15. The University authority will retain a sum amounting to 10% of the bill of the contractor as Security Deposit which will be released after a period of one month from the date of completion of the work on application.

16. **After issuing the work order to the successful tenderer, if he fails to commence the work or to complete the work, then the EMD amount of the said tenderer will be forfeited and no claim will be entertained. In that case the stipulated rules as per PWD, Volume-I of Govt. of West Bengal will be applied to complete the work.**

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

SCHEDULE OF ITEMS WITH APPROX QUANTITIES

Sl No	Description of Item	Unit	Quantity	Rate (inclusive of all govt taxes, cess etc)	Amount (Rs)
1	Sanitization treatment with spraying of chemical mixture with chemical like Sodium Hypochlorite / Hydrogen per Oxide, etc mixed as per the prescribed dilution in water on the surface of the floor, walls, etc. by a mechanically operated sprayer pump operated by experienced operator having all safety measures during application. (Rate should be inclusive of all incidental charges, taxes, labour charges, etc. (Mode of measurement will be the Floor area of the application) Location : Different offices, corridors, library and laboratory (all Floors) of Annex – I, Annex – II , Annex – III , Animal House of Ballygunge Sc. College Campus & Law college Building , Jute & Fibre Technology building(Old & New), entire Press Building and Book Depot under C.U. (Approx. floor area – 19500Sqm)	PER OPERATION	4(FOUR) OPERATIONS		
	TOTAL				

Name Of The Agency:

Address Of The Agency:

Amount quoted by the Agency in word and figure:

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