



## CALCUTTA UNIVERSITY PRESS

48, HAZRA ROAD, KOLKATA-700019

### NOTICE INVITING QUOTATIONS

<b>Ref No. CUP/WQ/01/2020-2021</b>		<b>Date: 12/02/2021</b>
Sealed quotations are hereby invited by the department of Calcutta University Press; University of Calcutta for the financial year 2020-2021 for the following items:		
<b>Name of work:</b>	Papers for the purpose of different essential printing jobs.	
<b>Details of the work:</b> <b>The following items with specifications given below are to be supplied:</b>		
<b>Sl No.</b>	<b>Items</b>	<b>Quantity</b>
01.	Double Demy 90 GSM Paper (23"x36")	25 Reams (J.K/Andhra/Supreme Paper preferably)
02.	Royal (20"x26")	45 Reams (J.K/Andhra/Supreme Paper preferably)
<b>The bidders are to submit:</b>	<ol style="list-style-type: none"><li>1. Quotations(In their company letter-head).</li><li>2. Quoted Rates should be submitted including GST, Delivery Transport cost if any.</li><li>3. Credentials viz., photocopies of current and relevant Trade License, PAN Card, GST Certificate, etc.</li><li>4. The sealed bid to be submitted into drop box kept in the C.U.Press,48, Hazra Road, Kolkata: 700019.</li></ol>	
<b>Important dates:</b>	The quotations will be received up to 19/02/2021 on all working days from 11 a.m. to 4 p.m. and the same will be opened on 22/02/2021 at 2.30 p.m. in presence of bidders or their authorized representatives.	
NIQ No. should be written on the envelope, otherwise tender will not be considered valid.		
<b>The sample paper is to be submitted along with tender and it must be of a full size of the paper with the name of the paper manufacturer certified by the vendor with their seal and signature.</b>		
The Authority reserves the right to accept or reject any tender without assigning a reason. Parties shall be liable to replace defective or inferior quality articles. Failure to execute order to the satisfaction of the Authority shall lead to cancellation of order.		

*Jr./Sr.Superintendent*  
**Calcutta University Press**