



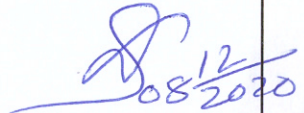
UNIVERSITY OF CALCUTTA
OFFICE OF THE REGISTRAR DEPARTMENT
87/1 College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING Item Rate TENDER for disposable of Scraps

Sealed tenders are hereby invited for disposable of scrap materials on As-Is-Where-Is basis from resourceful and bonafied contractors/Agency /Auctioners for the following work.

1.	N.I.T. No	:-	R/4/Auction-Scrap-College st./20-21 Dated: 08.12.2020
2.	Name of Work	:	Disposable of damaged, unserviceable broken scrap materials lying at the ground floor and 2 nd floor of the Asutosh building in the College Street campus of the University of Calcutta on "As-Is-Where-Is" basis during the F.Y.-2020-21.
3.	Earnest Money	:-	A sum of Rs2500/- (Rupees Two thousand Five Hundred only) in the form of demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the sealed bid as earnest money failing which the tender will liable to be cancelled. The earnest money will be returned to unsuccessful bidders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after completion of the work and final payment of Bill.
4.	Time of completion	:-	3 (Three) days from the date of receiving work order.
5.	Eligibility Criteria	:-	The Agency should submit in a sealed envelope the following documents: copy of Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years.
6.	Terms and conditions	:-	Sealed tenders with the relevant documents as mentioned above and Bank Draft for EMD must be submitted to the office of the Registrar at the 1 st floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the stipulated time, failing which the tender will be rejected. The details of Tender documents to be downloaded from the website address of the University (www. caluniv.ac.in) and the Bid documents to be filled and signed by the intending Bidder/Agency.
7.	Last Date and Time of tender Submission	:-	11.12.2020 (up to 2.00 PM)
8.	Date and Time of Tender Opening	:-	After 3:00 PM on 11.12..2020 or notified Later.

N.I.T no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened and will be rejected.


08/12/2020
REGISTRAR
UNIVERSITY OF CALCUTTA

(B.O.Q)

SL	DESCRIPTION OF ITEMS	QTY.	UNIT	BASIC RATE	GST	TOTAL AMOUNT INCLUDING GST
1.	Big Wooden Almirah(aprox size 3.00mx1.3mx.45m)	10	Nos			
2	Wooden Almirah(aprox size 1.9mx1.2m x .45m)	13	Nos			
3	Wooden table(aprox size 1.8mx .6mx .75)	1	No			
4	Wooden rack(aprox size .35mx .9mx .9m)	1	No			
5	Table Support(aprox size .7mx .4mx .75)	1	No			
6	Broken Wooden Chair	4	Nos.			
7	Wooden frame(3.5 x1.2mx 5inch thick)	24	Ft.			
8	Collapsible gate	3	Nos			
9	Steel Almirah(1.95mx .9mx .47m)	11	Nos			
10	Steel Rack	2	Nos			
11	Water cooler	2	Nos			
12	Wall mount Sound box of small size	10	Nos			

Total Bid Amount in figure and words with G.S.T.:

Signature and seal of the Agency:



UNIVERSITY OF CALCUTTA

N. I.T. no- R/4/Auction-Scrap-College st./20-21 **Dated:** 08.12.2020

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year(**only completion certificate of the work should be treated as Credential**) in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT.which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT.**The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work (03) three days from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. The rates must be quoted in words in figure other wise the tender will be cancelled.

7. The Highest Bidder must submit the Bid Amount in the form of Bank Draft in favour of the University of Calcutta within two days after receiving the Letter of Acceptance, failing which his/her tender will be cancelled and the whole EMD amount will be forfeited by the University. No request in this regard will be considered.

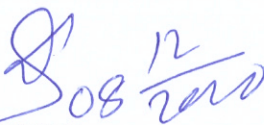
9. After submitting the Bid amount to the University Cash Department at the ground floor of the Centenary building in the College street campus, the Highest bidder should submit the receipt challan to the office of the Undersigned.

Getting the receipt challan, the Undersigned will issue work order and Gate Pass for disposal of Scrap items as per Tender Documents.

10. For details of scrap items please find the B.O.Q table attached herewith.

11. The quoted rate should be inclusive of all taxes, loading, unloading etc. all complete. No extra payment will be given by the University for the work.

12. University Authority reserves the rights to accept or reject any Tenderer or cancel the Tender without assigning any reason whatsoever.


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R/4/Auction-Scrap-College st./20-21 Dated: 08.12.2020

Name of Agency:-

Address of Agency:-

Bid amount quoted by Agency:-

Signature of the Agency with date & stamp:-